



DEPARTMENT OF THE ARMY  
INSTALLATION MANAGEMENT COMMAND  
US ARMY GARRISON-ROCK ISLAND ARSENAL  
1 ROCK ISLAND ARSENAL  
ROCK ISLAND, ILLINOIS 61299-5000

REPLY TO  
ATTENTION OF:

IMNE-RIA-ZA

SEP 15 2009

MEMORANDUM FOR All Rock Island Arsenal Command's, Tenant Organizations, Residents and Visitors

SUBJECT: The Family Advocacy Program (FAP) - Policy Memo # A-23

1. Reference: AR 608-18, 30 October 07, The Family Advocacy Program.
2. Applicability and Effective Date. This policy statement is applicable to all installation active duty military and is effective immediately.
3. General. Rock Island Arsenal (RIA) is a violence-free installation for all Military Families. It is my policy that family violence will not be tolerated. The FAP is designed to: prevent child and spouse abuse through a program of public awareness and early intervention; protect victims of abuse from further violence; and treat affected Soldiers and Family members. Abuse often constitutes a violation of law. Army policy also recognizes a Commander's authority to take appropriate disciplinary or administrative action against service members who are the perpetrators of abuse.
4. Responsibilities:
  - a. All Commanders are expected to cooperate with officials who deal with family violence by promptly reporting known or suspected incidents of abuse, referring service members for evaluation, and ensuring Soldier compliance with established treatment plans.
  - b. The Family Advocacy Program Manager (FAPM), Army Community Service, will assist Commanders with information and/or training on family issues. In addition, the FAPM will provide all Soldiers with annual education on the dynamics of spouse and child abuse, availability of prevention and treatment services, and the Army's policies regarding family violence.
  - c. The reporting Point of Contact (POC) for child and spouse abuse is the Directorate of Emergency Services (DES) and can be reached at 309-782-6116. DES will notify the FAPM of all reports of abuse.
  - d. All reports of abuse will be presented to the Case Review Committee (CRC) within 30 days of the report. The CRC is a multi-disciplinary team subject to the direction of the Garrison Manager that meets monthly. The team consists of civilian and military personnel and is placed on orders by the United States Army Garrison-Rock Island Arsenal (USAG-RIA) Garrison Manager. The CRC has the responsibility for reviewing all cases of child and spouse abuse and determining if the report is substantiated or unsubstantiated. When cases are substantiated, the team recommends treatment for the individuals involved.

IMNE-RIA-ZA

SUBJECT: The Family Advocacy Program (FAP) - Policy Memo # A-23

5. Procedures:

a. The FAPM will notify Commanders of the report and status of investigation within 24-hours of receipt of any report of spouse or child abuse. Unit Commanders, or their representatives, will be invited to attend the CRC upon notification by the FAPM.

b. After the CRC reviews a case, a memorandum will be sent to the appropriate Commander with the determination, including the recommended treatment plan and the review process, if it has been substantiated. The Commander will notify the Soldier of the outcome and the recommendations. Commanders are key to the success of the program by their support of treatment recommendations.

c. Commanders are provided a Command Desk Guide to assist them in this process. A Guide for Non-Commissioned Officers is also available.

d. Victim Rights: All parties involved should do all that is possible within limits of available resources to assist victims and witnesses of crime, in accordance with the requirements listed in Department of Defense Instruction 1030.2 (reference (f)) without infringing on the constitutional rights of an accused. As provided for in 42 United States Code 10601 et seq. (reference (c)) and 18 USC 1512-1514 (reference (e)), a crime victim has the right to:

(1) Be treated with fairness and respect for the victim's dignity and privacy.

(2) Be reasonably protected from the accused offender.

(3) Be notified of court proceedings.

(4) Be present at all public court proceedings related to the offense, unless the court determines that testimony by the victim would be materially affected if the victim heard other testimony at trial.

(5) Confer with the attorney for the Government in the case.

(6) Receive available restitution.

(7) Be provided information about the conviction, sentencing, imprisonment, and the release of the offender.

6. Questions concerning this policy may be addressed to the FAPM, Ms. Jenny Kerr, 309-782-3049, IMNE-RIA-MWA, e-mail [jenny.kerr1@ria.army.mil](mailto:jenny.kerr1@ria.army.mil).

  
JOEL HIMSL  
Garrison Manager